



**SNOW HILL HISTORIC DISTRICT COMMISSION**

P.O. Box 348, 103 Bank Street  
Snow Hill, MD 21863, 410-632-2080

**APPLICATION FOR CERTIFICATE OF APPROPRIATENESS**

**Property Address** \_\_\_\_\_

**Applicant** \_\_\_\_\_

**Address** \_\_\_\_\_

**Phone No.** \_\_\_\_\_

**Relationship to owner:** \_\_\_\_\_

**Property Owner** \_\_\_\_\_

**Address** \_\_\_\_\_

**Phone No.** \_\_\_\_\_

**Contractor/Architect/Designer** \_\_\_\_\_

**Address** \_\_\_\_\_

**Phone No.** \_\_\_\_\_

- Type of Work:  **Rehabilitation/Renovation**  
 **New Construction/New Addition**       **Sign**  
 **Fencing/Landscaping (includes walks)**       **Other**

**All applications must include the following information:**

1. Are there any easements or deed restrictions pertaining to this building? Yes (  )  
No (  ). If yes, submit a letter from the easement holder stating their approval of the proposed work.
2. Completed building permit application.
3. Written description of the project. Provide detailed description of materials, manufacturers specifications, sizes, shapes and textures. Drawings and/or sketch of proposed improvement, e.g. a fence detail, a porch renovation detail, etc.
4. Are State or Federal tax credits being sought for the project? Yes (  ) No (  )  
If yes, have you met with the Maryland Historical Trust staff?

\* HDC approval does not guarantee approval for tax credits.

**The HDC reserves the right to request additional reasonable information or design drawings that further clarify proposals. (over)**

