Mayor and Council of Snow Hill
103 Bank Street, Snow Hill, Maryland 21863
410-632-2080 Phone 410-632-2858 Fax
www.snowhillmd.com

Stephen Mathews
Mayor

Alison Gadoua
Eastern District
Council

Jenny Hall
Central District
Council

LaToya Purnell
Western District
Council

Kelly Pruitt
Town Manager

MAYOR AND COUNCIL MEETING

TUESDAY, APRIL 9, 2019
7PM

TRAIN STATION
200 BELT STREET
SNOW HILL, MARYLAND 21863

Comments or questions by audience members will only be heard during the Open Discussion segment of the meeting. If a specific concern or topic would like to be discussed, parties may submit a request with the nature of their concern to the Town Manager no later than the first Tuesday of the month. All requests will be reviewed by the Mayor and Council and parties will be notified if their requests are approved or denied.

Members of the audience shall not engage in disorderly or boisterous conduct, including the utterance of loud, threatening, or abusive language; disrespectful or discourteous communication with the Mayor and/or Council members; or other acts that disturb, disrupt, or impede the orderly conduct of the Town Council meeting. A member of the audience engaging in such conduct shall, at the discretion of the Mayor or a majority of the Council Members, be subject to removal from that meeting.

Part of the meeting may be closed to the public in accordance with Open Meetings Act procedures.

Mayor and Town Council Meeting
Agenda – April 9, 2019 7:00pm

1. **Salute to the Flag / Invocation**
2. **Mayor's Opening Comments**
3. **Approval of Minutes**
4. **Finance Report**
5. **Town Manager Report**
6. **Economic Development Report**
7. **Code Enforcement Report**
8. **Public Works Report**
9. **Water & Wastewater Report**
10. **Museum Report**
11. **Police Department Report**
12. **Old Business**
    - **Ordinance No. 2019-01 Mayor's Salary**
    - **Ordinance No. 2019-02 Council's Salary**
13. **New Business**
    - **Resolution No. 2019-03 Water Sewer Hookup Fees**
    - **Resolution No. 2019-04 Rental Fees**
    - **Ordinance No. 2019-03 FY19-20 Budget**
    - **Committee Appointments and Reappointments**
14. **Comments from the Mayor**
15. **Comments from the Council**
16. **Comments from the Public**
17. **Adjournment**

Part of the meeting may be closed to the public in accordance with Open Meetings Act procedures. **This agenda may be subject to change.**

TOWN OF SNOW HILL, MARYLAND

Life on the River

TOWN MEETING **MARCH 12, 2019**

A Regular Meeting of the Mayor and Town Council of Snow Hill, Maryland was held at the Train Station at 200 Belt Street on Tuesday, March 12, 2019 with Mayor Steve Mathews presiding and was called to order at 7:00pm.

PUBLIC OFFICIALS PRESENT

Mayor Steve Mathews
Councilwoman LaToya Purnell
Councilwoman Jenny Hall

STAFF IN ATTENDANCE

Kelly Pruitt, Town Manager
Trish Goodsell, Assistant Town Manager
Lounell Hamstead, Finance Manager
Jon Hill, Code Enforcement Officer
Jordy Kuczak, Economic Development/Events Coordinator
Randy Barfield, Public Works Director
Cindy Byrd, Museum Director
Edward Schreier, Interim Chief of Police
****

SALUTE TO THE FLAG / INVOCATION

Mayor Mathews called the meeting to order. The Pledge of Allegiance was recited, followed by an invocation led by Sylvester Bratten.

OPENING COMMENTS

Mayor Mathews welcomed everyone to the meeting. He advised that Councilwoman Gadoua was absent with a sick child. He also stated that he would not be entertaining any discussion on matters with Toy Town and a court date has been scheduled for April 5th.

ATLANTIC GENERAL HOSPITAL – ANNUAL REPORT

AGH President Michael Franklin presented the hospital's annual report to the Mayor and Council. Some questions and topics discussed from the audience were:

- The cancer center – they are seeing more patients now that they have better access and treatment and anticipate growth over time
- Cancer doctors from other areas can be utilized with Tele-Medicine

MEETING MINUTES

A motion was given to approve the Town Meeting minutes for February 2019 by Councilwoman Hall and was seconded by Councilwoman Purnell. A roll call vote was taken, and the motion was carried. The results of the vote were: 1 in favor; 0 opposed; 1 absent.

FINANCIAL REPORT

Resident Carolyn Brown questioned why the receivables were now lumped into miscellaneous, when before they were detailed. Mrs. Hamstead explained they were trying to keep the report to one page and after adding accounts payable they made a miscellaneous receivables line item. Mrs. Brown stated she felt the revenue from the speed cameras was interesting and Mrs. Hamstead advised the town received $2500 in February from camera citations.

A motion was given to approve the Finance Report for February 2019 by Councilwoman Purnell and was seconded by Councilwoman Hall. A roll call vote was taken, and the motion was carried. The results of the vote were: 2 in favor; 0 opposed; 1 absent.

TOWN MANAGER REPORT

No questions or comments.

ECONOMIC DEVELOPMENT REPORT

Mrs. Kuczak advised that a rebranding meeting is scheduled for Monday, March 18, 2019 at 5:30pm, where On Point Marketing will present 4 concept logo and slogan ideas for public feedback.

CODE ENFORCEMENT REPORT

Mayor Mathews advised that the scaffolding for in front of Toy Town will be installed tomorrow. Resident Cindy Pritchard questioned the cost of the scaffolding, which was $1800 plus cost of lumber. She then questioned if tax payers could use the scaffolding since they are essentially who paid for it. Mayor Mathews responded that she had an interesting point and staff would need to check with the town's insurance company regarding liability.

PUBLIC WORKS REPORT

Mr. Barfield advised that residents are seeing flags in their yards due to Miss Utility locate requests. Sandpiper Energy is inspecting gas lines and the town has to locate the water/sewer lines prior to their work. Resident Fran Price questioned when the town would get natural gas installed. Mr. Barfield responded they are working their way toward Snow Hill but it will be a while.

Mt. Barfield reminded residents of the Spring Town Clean Up Day scheduled for April 1, 2019.

WWTP REPORT

No questions or comments.

MUSEUM REPORT

No questions or comments.

POLICE REPORT

Mayor Mathews complimented Lt. Schreier on doing a great job. The Town is in the process of post-employment requirements for a new Chief and hope to have everything completed with the new candidate within a month.

OLD BUSINESS

1. Resident Carolyn Brown asked Trish Goodsell if any other residents had an issue with their income survey results being returned to them. Mrs. Goodsell responded there had been no other incidents and went on to explain that the survey was no longer needed, as DHCD has refigured Snow Hill and returned the town to a low-to-moderate income status. This status allows the town to apply for grant funding for water and sewer projects that include paving.

NEW BUSINESS

1. **Ordinance No. 2019-01 Mayor's Salary Introduction**

   This Ordinance would amend Chapter 27-4, Section A, regarding Mayor's salary. It would change the salary from $2400 to $7000. If adopted, it would be added to the ballot at the May election and if a majority of votes cast were in favor it would be adopted.

2. **Ordinance No. 2019-02 Council's Salary Introduction**

   This Ordinance would amend Chapter 27-4, Section A, regarding Council's salary. It would change the salary from $1800 to $4000. Central and Western District Council would be effective in June 2019 and Eastern District Council would be effective in June 2020. If adopted, it would be added to the ballot at the May election and if a majority of votes cast were in favor it would be adopted.

3. Resident Fran Price questioned if the Mayor and Council were covered by insurance if they were sued. Mayor Mathews advised that the town insurance policy covers them.

4. **Snow Hill Library Committee – Funding Request**

   Betsy Gravenor- Stacy was present from the Snow Hill Library and advised the committee approved the requests being submitted today.

   Resident Dick Thompson asked that Mrs. Stacy explain the Riley fund. Mrs. Stacy advised that Beulah Riley left instructions in her Will that monies be given to the Snow Hill Library and managed by the Town. The money was invested and the library committee requests funding each year.

   Resident Edward Lee stated there had been strong controversary in the past with the committee members and feels it should be reverted to the intent of the Will.

Resident Richard Mitchell questioned if these funds cause reduction in County monies. Mrs. Stacy advised it does not, as the money from the Will is to be used on what the County will not pay for.

COMMENTS FROM THE COUNCIL

No comments or questions.

COMMENTS FROM THE MAYOR

The audio recordings of the meetings will now be on the town website. Staff is researching cameras for the future.

COMMENTS FROM THE AUDIENCE

1. Edward Lee wanted two points on the record:

    - Can a business owner who lives in the zip code of 21863 but not in the town limits run for elected office? The answer is no.

    - Can a person run for elected office if they do not live in the district they file for? The answer is no for Council members; those running for Mayor must live in the corporate limits of Snow Hill.

2. Cindy Pritchard questioned if persons can serve on committees if elected to office. The response was that once elected, the person would resign from the committee they serve.

ADJOURNMENT

A motion was given to adjourn the meeting by Councilwoman Hall.

With no further discussion, the meeting was adjourned at 7:45pm.

Respectfully submitted,
Trish Goodsell, Assistant Town Manager

TOWN OF SNOW HILL, MARYLAND

Life on the River

BUDGET SESSION March 19, 2019

A Budget Session of the Mayor and Town Council of Snow Hill, Maryland was held at the Train Station on Tuesday, March 20, 2019 with Mayor Steve Mathews presiding and called to order at 4:30pm.

PUBLIC OFFICIALS PRESENT

Mayor Steve Mathews; Councilwoman Alison Gadoua, Councilwoman LaToya Purnell; and Councilwoman Jenny Hall

STAFF PRESENT

Kelly Pruitt, Town Manager; Trish Goodsell, Assistant Town Manager; and Lounell Hamstead, Finance Manager

****

BUDGET REVIEW

Mayor Mathews advised that draft copies of the budget, salary sheet and pay scale were provided for review to the Council. He highlighted the following areas:

- The budget is showing a 2.8% COLA increase for all employees.
- Public Works staff, excluding the Director and Supervisor will be receiving a 5% salary increase instead of the 2.8% COLA.
- Revenue - Line Item 4181 Highway User Revenue increased to $127,300
- Revenue - Line Items 5000 Metered Water Receipts and 5002 Metered Sewer Charges increased due to the gradual increase of user rates
- Expenditure – Line Item 1815-6012 Museum Director, shows a salary increase of $5000
- Expenditure – Line Item 1121-7000 Fire Department grant of $110,000
  Mayor Mathews advised that he has spoken to the OC Mayor and they plan to have surrounding area mayor's send a letter to the Commissioners to champion for more funding for the fire department
- Expenditure – Line Item 1525-7212 Street Maintenance – this shows the $127,000 from highway user revenue to be used toward paving projects

Councilwoman Gadoua questioned if there was money budgeted toward blighted homes. There is $10,000 budgeted in Expenditures, Line Item 1081-7404 Condemnation Expenses.

Councilwoman Gadoua questioned if more money had been budgeted for marketing, which the same amount has been budgeted as last year.

Mayor Dorman pointed out that monies have been budgeted for purchases that the Town is also applying for grant funding. A new lawn mower for Public Works; a new trash truck for Public Works; and a new Tahoe for Police.

The amount left was $18,748 which has been placed in Expenditures – Line Item 1039-7908 Capital Improvements.

A copy of the training incentives for Public Works staff was given to the Council. Councilwoman Gadoua supports the salary increase for staff but questioned what would incentivize them to do the training. Councilwoman Purnell stated she met with staff and challenged them to each do at least one training.

Mayor Mathews asked the Council to take time independently to review the budget. The next work session is scheduled for Tuesday, March 26, 2019 at 4:30pm. The budget will be discussed then.

ADJOURNMENT

Mayor Mathews adjourned the work session at 4:51pm.

Respectfully submitted: Trish Goodsell, Asst. to Town Manager

TOWN OF SNOW HILL, MARYLAND

Life on the River

WORK SESSION March 26, 2019

A Work Session of the Mayor and Town Council of Snow Hill, Maryland was held at the Train Station on Tuesday, March 26, 2019 with Mayor Steve Mathews presiding and called to order at 4:30pm.

PUBLIC OFFICIALS PRESENT

Mayor Steve Mathews; Councilwoman Alison Gadoua, Councilwoman LaToya Purnell; and Councilwoman Jenny Hall

STAFF PRESENT

Kelly Pruitt, Town Manager; Trish Goodsell, Assistant Town Manager; Lounell Hamstead, Finance Manager; Jon Hill, Code Enforcement Officer; and Randy Barfield, Public Works Director

****

WILL MAST - ROBOTICS

Will Mast was present, representing the robotics team who has been utilizing the upstairs fire house for practice and storage of their equipment. Mr. Mast presented the Mayor and Council with one of their award-winning banners as a thank you for the use of the space since 2016.

Mr. Mast explained that they are transitioning to the Worcester County 4H office, as the Town needs the upstairs area for storage. He requested to continue using the office space and a portion of the area for practice in the firehouse. Cindy Morris with the 4H office explained they cannot get everything in their office.

Mayor Mathews explained that the town is in a storage crisis for all the town documents and cannot provide the space at this time. Mr. Barfield advised that the downstairs wash bay was full as well. However, the Mayor and Council agreed that they could use some downstairs space occasionally for practice.

DR. PLACK

Dr. Plack addressed the Mayor and Council regarding property behind his building and the issues they have been experiencing regarding ownership. He stated he would like something done and is willing to sell it to the town or give to those who need it. He does not want to continue paying taxes on it.

Gary Weber advised he spoke with the property owners and they are on board to purchase. Fran Price stated that she knows one owner who is opposed. Mr. Weber further stated that he hoped the town would be able to acquire grant funding for delineation, but Mayor Mathews advised that he does not think they provide that funding. He will confirm with Ann Gibb, Grants Administrator.

Mayor Mathews, along with Council stated they do not wish to acquire the property and should not be involved with any decisions.

BUDGET REVIEW

The Council had no additional questions after reviewing the proposed budget spreadsheets. Councilwoman Gadoua stated she feels that it is consistent with last year's budget, except for salary increases. She once again stated that she wants to focus on money for demolition of blighted homes and street paving and is pleased that the town staff plans to apply for grant assistance with these projects.

HISTORIC DISTRICT COMMISSION - VACANCIES

There are currently two vacancies on the Historic District Commission, with the resignation of Ann Coates and Michael Farlow. Mayor Mathews advised that they are looking for people with a knowledge of older homes.

SUMMERFIELD DEANNEXATION HEARING

A Public Hearing will be held on the de-annexation of the Summerfield properties on Monday, April 22, 2019 at 6:30pm at the Train Station.

GENERAL DISCUSSION

1. Resident Mimi Suznavick of W. Federal Street voiced a complaint regarding street lights in town. She stated that while traveling from Down Under into town, turning on Market Street, then toward Ross Street she saw 12 lights not working. She sees dimming in other areas. She voiced concern regarding safety for the youth with the coming summer months.

2. Resident Fran Price advised that the street lanterns downtown go off in the middle of the night instead of at dawn. Mrs. Pruitt will report this to Mr. Barfield.

Mayor Mathews called for a motion to enter Executive Closed Session to discuss personnel matters. Councilwoman Jenny Hall gave the motion, which was seconded by Councilwoman Gadoua. A roll call vote was taken and the motion was passed. The vote was 3 in favor; 0 opposed.

CLOSED SESSION SUMMARY

Following a motion by Councilwoman Hall, seconded by Councilwoman Gadoua, the Council voted to meet in closed session at 5:05pm at the Train Station for personnel matters, as permitted under the provision of Section 3-305 of the State Government Article of the Annotated Code of Maryland. Topics discussed, and actions taken included:

- Personnel – police department
- Personnel – town hall

Mayor Mathews left Executive Closed Session at 5:57pm and re-entered into open session. No one was present.

ADJOURNMENT

Mayor Mathews adjourned the work session at 5:59pm.

Respectfully submitted: Trish Goodsell, Asst. to Town Manager

Financial Report - April 9th 2019	Prepared by Lounell Hamstead, Finance Manager				
Banking Information					**March-19**
Taylor Bank - General Fund					$1,231,582.67
Taylor Bank - Savings Fund	*Hud Loan Acct.- $55,389.90			*	$678,119.78
PNC Bank - Investment Acct. MGLIP					$1,868,696.95
First Shore Federal - CD					$137,920.79
2012 Series A Project debt					$167,966.95
Employee HRA					$33,124.00
Total in Bank Amount					**$4,117,411.14**
Collected Accounts Receivable- March 2019					
Utility/Administrative Receivables:					
	Personal Property Tax			$	5,695.55
	Water/Sewer Charges			$	117,060.21
	Septage/Leachate			$	19,164.45
Planning/Zoning Receivables:					
	Permits -Residential			$	125.00
	Landlord Registration			$	5,951.70
	Lot Assessment			$	296.50
	Hud Loans			$	1,094.26
County Funding Receivables:					
	Real Estate Tax			$	11,091.70
	Room Tax			$	87.56
	Local Tax			$	1,542.65
Misc. Receivables:					
	Redspeed			$	3,221.62
	Misc Admin-Postage			$	1.50
	Tower Rent			$	75.00
	Collection Fees			$	250.00
	Bulk Trash Fees			$	65.00
	Showell Insurance Contribution			$	158.58
	Easter Event -Burbage Donation			$	500.00
	NSF Fees			$	25.00
	Misc AR-Prop Foreclosed			$	96.26
	Election Registration Fees			$	150.00
	Grass Cutting Fees			$	2,673.47
	Reconnect Fees			$	100.00
	Parks,FH,Train Rentals,PNC			$	200.00
	Fire Dept. FY 18 Breakdown Overage			$	122,428.45
	Workmans Comp-Burnett Reimbursement			$	1,555.71
Grants:					
	Police Protection SAPP 3rd QTR			$	5,453.50
Total Accounts Receivable:				**$**	**299,063.67**

As of March 2019		OUTSTANDING ACCOUNTS RECEIVABLES		
		OVER 30	OVER 60	OVER 90
HUD LOANS		$ 22.92		$ 2,373.37
SEPTAGE/LECHATE		$ 3,778.87		
LOT ASSESSMENTS		$ 94.71		$ 2,986.37
LANDLORD REG		$ 37.91		$ 1,220.43
PP TAX		$ 133.11		$ 11,029.30
WATER/SEWER		$ 15,464.93		$ 12,554.18
TOTALS		**$ 19,532.45**	**$ -**	**$ 30,163.65**
As of February 19		**County Billed Real Estate Taxes**		
	2018/19	2017/18	2016/17	2015/16
Open Balances	$ 75,409.51	$ 16,049.68	$ 87.72	$ -
Originially billed	$ 939,604.80			
Total Open	**$ 91,546.91**			
Accounts Payable by Department- March 2019				
Mayor & Council		$ 877.16		
Administration		$ 40,221.05		
Grants		$ 811.76		
Planning & Zoning		$ 1,142.18		
Police		$ 58,545.52		
Fire Department		$ 68,374.54	*68K County Pass Thru	
Public Works		$ 50,385.41		
Train Station		$ 240.43		
Parks Department		$ 7,409.19		
Museum		$ 8,266.70		
Water		$ 35,490.06		
Sewer		$ 62,649.24		
Total Accounts Payable:		**$ 334,413.24**		

Town of Snow Hill
103 Bank Street
Snow Hill, 21863

www.snowhillmd.com
Office: 410-632-2080

TOWN MANAGER REPORT

Submitted by Kelly Pruitt, Town Manager
April 9, 2019

Byrd Park

Maryland's Community Resilience Grant Program is accepting applications. The Town will be applying for Phase 1, a formal assessment of flood events in the park and what can be done to reduce the risk to property and natural resources. The funding request is due Tuesday April 30, 2019.

Summerfield

Owners for the Summerfield properties have requested to be de-annexed. Upon de-annexation, these properties will no longer be within the incorporated limits of the Town of Snow Hill and as such will no longer receive Town services, and no longer be subject to municipal taxes. A Public Hearing has been scheduled for April 22, 2019 at 6:30. It will be held at the Train Station.

Annual Budget

The Mayor and Council will introduce the annual budget for FY19-20 at tonight's meeting. There was no increase in taxes again this year.

General Election

The next General Election will be held on Tuesday, May 7, 2019. The following have submitted to run for elected office:

Mayor – Gary Weber; Richard Thompson; Catherine Freeman
Central District Council – Incumbent Jenny Hall; Melisa Weidner; Richard Mitchell
Western District Council – Incumbent LaToya Purnell; Andrew Richards; Mark Nixon; Donald Cheeseman

There will be two referendum questions on the ballot for approval of an increase in salary for the Mayor and Council.

Grants –

Staff is currently working on a grant to USDA for assistance with the purchase of a new garbage truck.

Pending Approval:

- Grant for relocation and construction of new bathrooms in Sturgis Park. $250,000 pending approval from DNR Community Parks and Playground.
- State Aid for Police Protection - $20,000 - $25,000
- BJAG – Request for funding to purchase bullet proof vest for SHPD officers.

Grants - Reporting:

Sustainable Communities Renewal – in progress - must be completed to retain eligibility of grant funding

Town of Snow Hill

March Economic Development Report

Submitted by Jordy Kuczak

Economic Development/Event Coordinator

- Everyone please sign-up for e-news and alerts through this link below. We periodically send out updates to those signed up for our newsletters. http://snowhillmd.com/enews-and-alerts/
- We are now a .gov! You can access our website through snowhillmd.gov and snowhillmd.com. The new website is getting easier to use each week! We now are posting the town meeting audio file with the town meeting minutes for anyone who would like to listen. There is a little sound button beside the minutes to click on. Suggestions are appreciated.
- Preparing for the Easter Egg Hunt. **Our Easter Egg Hunt is this weekend! April 13th in Sturgis Park at 10am.** Rain date is April 14th. Bring kids ages 1-10 as there will be an Easter Egg Hunt, the Easter Bunny, a Petting Zoo, Face-painting, and a Scavenger Hunt (at Julia Purnell Museum). The flyers I created were distributed to Snow Hill Middle, Elementary, and Christian School.
- Continued meetings with On Point Marketing for re-branding. We will have a new logo and slogan for the town, funded by a grant specifically for re-branding by the end of April. Our "new look" will be used in various promotions, signs, and marketing materials. Since the last town meeting the concepts were presented and voted on. On Point is tweaking the winning concept based on comments received on the survey. Our re-branding efforts have appeared in the Coastal Dispatch, 47 ABC, and WBOC.
- Assisted with completing the MD State Arts Council Arts & Entertainment District technical assistance grant with Ann Gibb. This grant can only be used for A&E district items, so we have applied for pole banners to go in the district along with a few promotion items.
- Created promo material for different publications including Arts & Times, local radio stations, Metropolitan Magazine, MD tourism, Facebook, a beaches keycard ad, and more. Also assisting local businesses by promoting their business through blogs, Facebook posts, publications, etc.
- Had multiple meetings with business, property owners, and groups hosting events in town, I always look forward to these meetings to help assist them.
- We've had some leads on new businesses, they've all received our incentives, property information, etc. I have begun creating a "Open a business in Snow Hill" plan that would lay out step-by-step how to open a business. This would include our incentives, the process, contacts at the town and county, etc.
- Attended and led numerous meetings regarding our Main Street Initiative. In our Main St. Promotion meeting, we discussed creating a community profile to give out to potential residents, potential businesses, or anyone interested in "Snow Hill at-a-glance". We have collected the information and will be in the design process soon!
- Photo Enthusiasts: The "Scenes of Snow Hill Calendar" Photography Competition is for photos taken in the "Snow Hill" address. Please check out the event on Facebook for details! We will be selling a calendar at the end of the year with the winning photos from each month.
- Went to the opportunity zone task force training in Salisbury, Md. Snow Hill is an opportunity zone and we were selected based on the low-income census track. The state of MD will be releasing more incentives for the zones soon. Opportunity Zones are designated to draw investors seeking capital to areas in "distress".
- Attended the Maryland Economic Development Association training in Columbia, MD. There were economic development representatives from all around MD where we were taught about different MD programs, incentives, etc. and how to use them.

Code Enforcement Report
Town of Snow Hill

Submitted by Jon Hill, Code Enforcement Officer

Activity for March- through April 4, 2019

Permits:	**Code Violations:**
Building permits issued: 6	Grass/Weeds:
General purpose permits: 0	Bulk/Yard Waste:1
	Stop work orders:
Inspections:	Municipal infractions:
	Zoning violations:
Footing/Stake Out inspections: 3	
Foundation inspections: 4	
Sheathing/Insulation inspections: 3	
Final inspections:	
Rental inspections:	
Site inspections: multiple	

Historic District Commission

No Meeting Held

Firehall Meeting Room

Planning Commission

Meeting Held 3/28/2019

Agenda – Discussion of the use of "Inn" within the R-2 medium density residential district.

Direction of Commission – Expedite, Compile proposed text amendment for the allowance of an "INN" in the R-2 District by 4/5/2019 and notify commission.

Board of Appeals

No meeting scheduled

DEPARTMENT OF PUBLIC WORKS

SNOW HILL
Maryland

MONTHLY REPORT

Public Works, Water and Wastewater

Activity: March 1-31, 2019

Services:

- Trash collection totaled 61.45 tons
- Recycling collection totaled 6.44 tons
- Sweeper dirt and Yard waste collected totaled 0.00 tons
- Sewer issues corrected - 0
- Water issues corrected – 0
- Miss Utility locates = 27

Events:

- Town Clean Up Day, April 1, 2019

Respectfully submitted by Randy Barfield, Public Works Director

Town of Snow Hill
Water & Wastewater Report
March 2019

Water Department:

- 6.163 million gallons of water was treated with Fluoride, Chlorine, and Polyphosphate and distributed this month.
- 38,480 gallons of water was treated with Chlorine and supplied by a separate well to Duck Inn and McDonald's area for the month.
- 990 MDE required Water Quality Monitoring tests were performed by Town personnel.
- 2 monthly Drinking Water Coliform tests were collected by Town staff and tested by the contract lab, Ocean City Lab Services. All were negative for presence of coliform bacteria.
- Daily checks were performed on all three of Town Community wells and on the Non-community well serving the McDonald's/Duck Inn area. We are proudly to say that our drinking water meets the requirements of MDE and its quality is safe to drink.
- Water Department personnel spent two work days at the end of the month reading meters for the Towns billing department.
- Daily Log Books, Monthly Operating Reports and test results are available for inspection at the Wastewater Treatment Facility.
- Semi-Annual Water Withdrawal Report was completed and submitted to MDE

Wastewater Department:

- 14.3043 million gallons of wastewater was treated this month.
- 437 Process Control and Permit compliance analysis were performed by Town operations staff.
- 108 NPDES Permit required tests were performed by the contract lab, Ocean City Lab Services.
- 184,811 gallons of Septage were received and treated at the Wastewater Treatment Facility.
- 275,258 gallons of Leachate from Worcester County Landfill were received and treated at the Wastewater Treatment Facility.
- No Leachate was received from the Accomack County Landfill.
- All three lift stations were checked daily.
- 34.82 tons of Biosolids were produced by dewatering and removed from the Wastewater Treatment Facility to the Worcester County Landfill.
- All monthly preventive maintenance was performed by Town operations staff for the month.
- Daily Logs and Monthly Operation Reports are available at the Wastewater Treatment Facility Office for inspection.

Director's Report
Julia A. Purnell Museum
March 1-31, 2019
Dr. Cynthia Byrd

Exhibits
On March 29, the museum completed installation of an exhibit titled Reflections: Self-Portraits in Honor of Women's History, which showcases the work of Snow Hill artist Jan Coulbourne and her students. This exhibit will remain in place through the summer.

Research continues for an exhibit on local woodworking and architecture traditions planned for the spring and summer, with a panel presentation and workshop series to follow. This programming will be supported by a grant from the Maryland Heritage Areas Authority. Information gathered during this project will be used in the museum's upcoming book on Snow Hill's history and culture. Local woodworkers and their descendants who are willing to be interviewed and featured are encouraged to contact the museum.

Marketing
The museum is planning for an outdoor kiosk with a Snow Hill map, bulletin board, and brochure holder to be installed later this spring. This project is being funded by a mini-grant from the Lower Eastern Shore Heritage Council.

Events
The museum will participate in the town's spring celebration and egg hunt on Saturday, April 13th with a spring-themed scavenger hunt, small prizes, and a children's craft activity. Admission will be free for the day.

Research
Museum staff are assisting Tom Sullivan, the Worcester County Historical Society, and the Rotary Club in conducting historical research into the life of Julius (Judy) Johnson in anticipation of the installation of a monument in his honor to be installed on the grounds of the Snow Hill Library. A fundraiser to support the installation of the monument was held on March 1, and we are helping to plan an exhibit and local event to celebrate the life of Judy Johnson later in the year.

Education
Planning is in progress for the museum's Heritage Arts for Kids programming to take place this summer. The museum has received a Community Needs grant from the Community Foundation of the Eastern Shore to purchase new, study tables and chairs designed for school use. This will increase our capacity for children's programs by approximately 35%. The museum will also add a "traveling trunk" portable exhibit and display this summer for use at educational events offsite.

Through May 8, Dr. Byrd will be teaching a cultural heritage and ecological tourism lecture series in conjunction with the School of Hospitality and Tourism at the University of Maryland Eastern Shore, using Snow Hill, the museum, and the Pocomoke River as case studies for this type of tourism on the eastern shore.

Publications
Museum staff have continued research, photography, and writing on the new publication, sponsored by the town of Snow Hill, on the history and traditional culture of the town and surrounding areas. Community members with stories, documents, artifacts, or photographs to share are encouraged to contact the museum. We want to include topics such as farm and family life, the canneries, working the water, recreation, arts and crafts, tools, buildings, and architecture, local industry, prominent or

memorable citizens, good stories, and all other aspects of historic and traditional life in Snow Hill and the surrounding areas. Please refer comments, suggestions, and tips to Linda Duyer at the Purnell Museum.

Our historic children's book, *In Make-Believe Land* by Julia Hartmann Shockley, is still in stock and available for purchase at the museum ($15.00) and online at Lulu.com ($17.95). Note that books purchased at the museum are discounted and come with a one-year membership for new members.

Community Outreach
On March 4, Dr. Byrd helped coordinate a fiber arts gathering in Salisbury to encourage participants in the museum's Delmarva Needle Art Show and Competition (with submission deadline in August) and also in FiberFest (October 12).

On March 7, Dr. Byrd met with the executive board of the Lower Eastern Shore Heritage Council.

On March 13, the Friends of the Julia A. Purnell Museum held its quarterly board meeting.

On March 14, Dr. Byrd served on the grant evaluation committee for the Maryland Heritage Areas Authority's capital and noncapital grants.

On March 20, the Purnell Museum hosted the Worcester County Historical Society's monthly board meeting.

On March 21, Dr. Byrd met with other consultants for the National Folk Festival (September 6-8) to begin preparing for next year.

On March 27, Dr. Byrd led the meeting of the Lower Eastern Shore Heritage Council in Salisbury. LESHC is dedicated to preserving, protecting, and promoting the Eastern Shore's cultural and environmental heritage and works to highlight its tourism opportunities to visitors and collaborators.

On March 29, Dr. Byrd attended the Worcester County Historical Society's spring dinner, where she was recognized for the museum's work on the current project to honor Snow Hill native and baseball player Judy Johnson.

Snow Hill Police
Chief's monthly report
March 2019

Events/ Meetings Attended

- 3/06/19 Emergency planning meeting with the Worcester County Jail
- 3/11/19 Presentation of fiscal 2020 budget
- 3/12/19 Town Council meeting
- 3/22/19 Heroin coordination taskforce meeting.

Administrative

- Prepared fiscal year 2020 budget
- Marketing for Police recruiting
- Reviewed recruit status at academy
- Searched for new uniform proposals
- Processed agency financial responsibilities
- Processing potential part time officer
- Hosted 3-day crash conference
- Submitted required MPTC paperwork
- Notified landlord of problem house located at 115 Morgan's Run
- Administrative Assistant moving to part time status
- Reconfigured schedule to reduce overtime and maintain effective staffing
- Received approval for automated speed enforcement equipment installation along US 113 business
- Enrolled Snow Hill Police into the CARFAX reporting program
- Reviewing Lexipol proposal for agency policies.
- Lt. Burnett on sick leave with injury. Possible return to full duty on April 16th

Patrol

- Chief 100 patrol hours

Community Issues

- Speed complaint on W Martin street
- Speed survey done, very few vehicles speeding
- West sidewalk on Rt. 12 prior to market street covered by construction scaffold to protect pedestrians from possible falling debris.

COMMUNICATIONS

Committed Hours by Nature

Agency: SHPD, Event date/Time range: 03/01/2019 00:00:00 - 03/31/2019 23:59:59

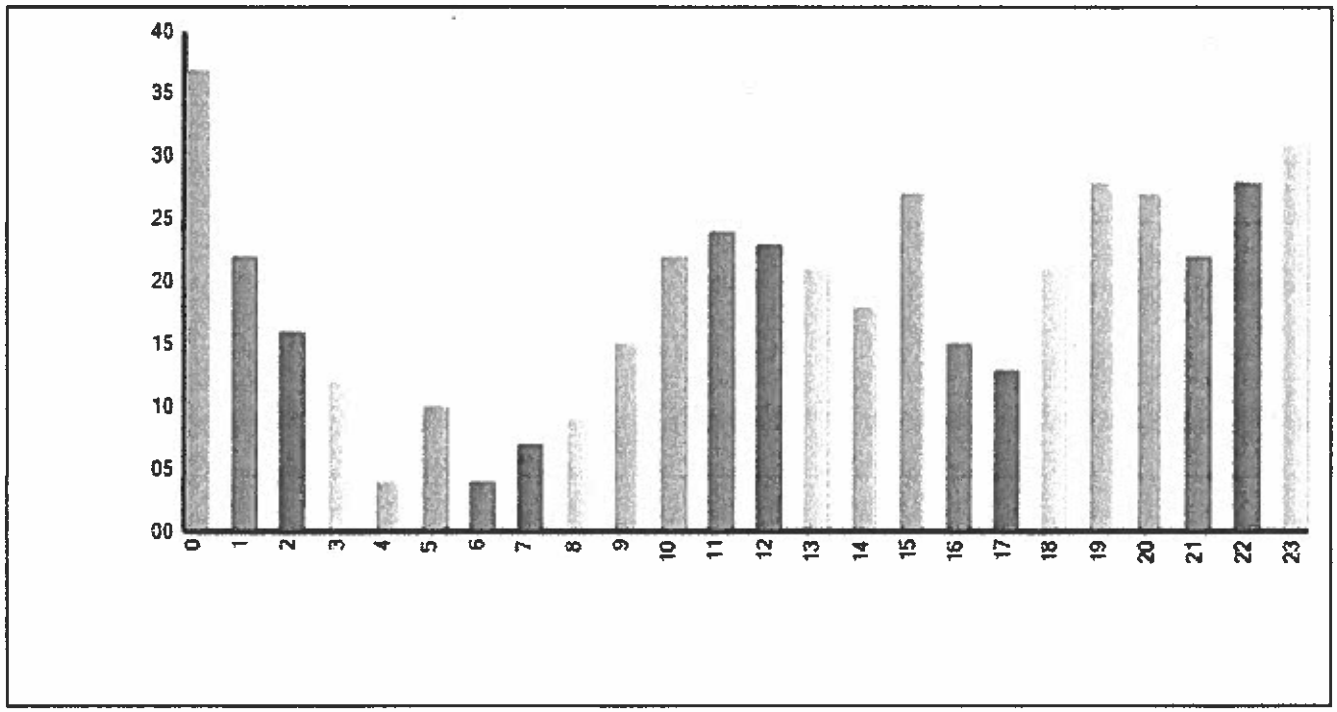
Agency Code	Nature Code	Total Calls where a Unit Dispatched/Cleared	# of Personnel Utilized	Personnel Time Committed	Avg Personnel Time Committed
SHPD	ACCIDENTS VEHICLES PD	6	9	0003:36:17	0000:24:02
	ALARMS BURGLAR	12	13	0001:35:34	0000:07:21
	ANIMAL COMPLAINTS	9	12	0002:59:58	0000:15:00
	ASSISTANCE TO OTHER	26	35	0016:18:20	0000:27:57
	ATTEMPT TO LOCATE	1	1	0000:00:15	0000:00:15
	BURGLARY	2	2	0000:40:49	0000:20:25
	CHECK WELFARE	5	5	0001:00:45	0000:12:09
	CIVIL COMPLAINT	5	5	0001:54:56	0000:22:59
	DISABLED UNATTENDED VEHICLE	1	1	0000:05:13	0000:05:13
	DISORDERLY	4	5	0001:10:29	0000:14:06
	DOMESTIC COMPLAINTS	7	9	0003:23:25	0000:22:36
	DRUG ABUSE LAWS	1	1	0002:42:49	0002:42:49
	ESCORT	1	1	0002:22:22	0002:22:22
	FRAUD	2	3	0001:42:08	0000:34:03
	HARASSMENT	1	1	0000:02:01	0000:02:01
	INFO	4	4	0001:06:08	0000:16:32
	LOST PROPERTY	1	1	0000:07:52	0000:07:52
	MALICIOUS DESTRUCTION OF PROP	2	2	0000:46:19	0000:23:10
	NON TRAFFIC MILES CJIS CHECKS	2	2	0000:01:09	0000:00:34
	PAPER SERVICE	8	11	0005:57:32	0000:32:30
	PATROL CHECK	116	116	0009:59:50	0000:05:10
	PREMISE CHECK	192	192	0034:13:49	0000:10:42
	RELAYS	1	1	0000:10:32	0000:10:32
	SUPPLEMENTAL INVESTIGATION LAW	6	6	0006:25:04	0001:04:11
	SUSPICIOUS PERSON VEHICLE	6	6	0000:55:48	0000:09:18

Agency Code	Nature Code	Total Calls where a Unit Dispatched/Cleared	# of Personnel Utilized	Personnel Time Committed	Avg Personnel Time Committed
	THEFT	1	1	0000:23:28	0000:23:28
	TRAFFIC DETAIL	5	5	0001:43:10	0000:20:38
	TRAFFIC STOP	22	25	0007:02:50	0000:16:55
	VEHICLE LOCKOUT	4	4	0000:35:44	0000:08:56
	WARRANT ATTEMPT	2	2	0000:17:45	0000:08:52
	WARRANT SERVICE	1	1	0001:31:07	0001:31:07
Sub-Totals for No Summary Code		**456**	**482**	**0110:53:28**	**0000:13:48**
Sub-Totals for SHPD		**456**	**482**	**0110:53:28**	**0000:13:48**

COMMUNICATIONS

Calls For Service by Hour of Day

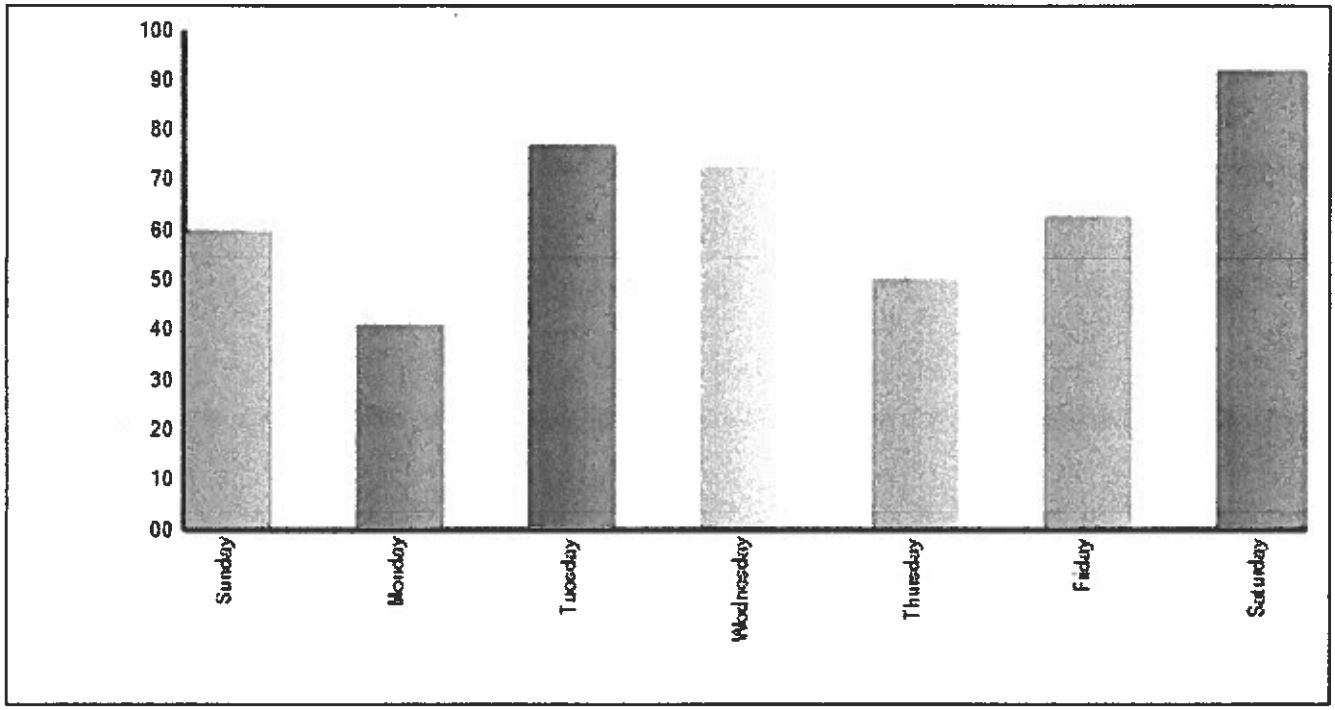
Agency: SHPD Date: 3/1/2019 - 3/31/2019



COMMUNICATIONS

Calls For Service by Day of Week

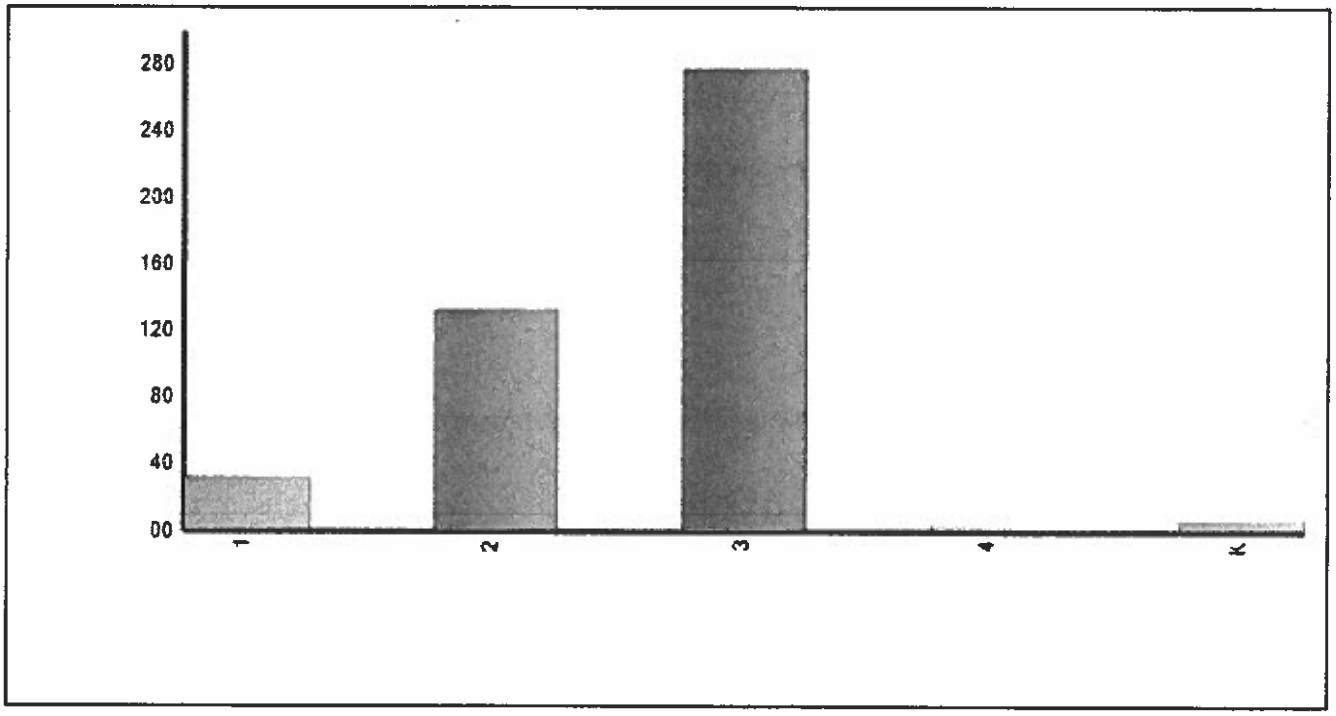
Agency: SHPD Date: 3/1/2019 - 3/31/2019



COMMUNICATIONS

Calls by Law Beat

Agency: SHPD Date: 3/1/2019 - 3/31/2019



MAYOR AND COUNCIL OF SNOW HILL

TOWN OF SNOW HILL, MARYLAND
LEGISLATIVE SESSION
ORDINANCE NO. 2019-01

AN ORDINANCE to amend Chapter 27 entitled "Personnel Policies," Article III entitled "Salaries," Section 27-4 entitled "Mayor; Council members" of the code of the Town of Snow Hill, Maryland, to provide for an increase in the salary of the **Mayor** of Snow Hill.

SECTION 1: BE IT ENACTED AND ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF SNOW HILL, MARYLAND, that Chapter 27, Article III, Section 27-4 "Mayor; Council members" is hereby amended as follows:

Chapter 27
"PERSONNEL POLICIES"

ARTICLE III
"Salaries"

§ 27-4. Mayor; Council members.

A. The Mayor of the Town of Snow Hill shall receive an annual salary of ~~two thousand four hundred dollars ($2,400.)~~ SEVEN THOUSAND DOLLARS ($7,000).

THE SALARY OF THE MAYOR SHALL BE EFFECTIVE ON THE SECOND TUESDAY IN JUNE, 2019.

SECTION 2: SEVERABILITY. Should any provision, section, paragraph or subparagraph of this Article, including any code or text adopted hereby, be declared null and void, illegal, unconstitutional, or otherwise determined to be unenforceable by a court having competent jurisdiction, the same shall not affect the validity, legality, or enforceability of any other provision, sections, paragraph or subparagraph is expressly declared to be and is deemed severable.

SECTION 3: ADDITION TO CODE. It is the intention of the Council, and it is hereby ordained, that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, and the Sections of this ordinance may be renumbered to accomplish such intention.

SECTION 4: EFFECTIVE DATE. This Ordinance shall ~~take effect at the expiration of twenty calendar days from the date of approval by the Mayor or the approval of the full body of the Council if vetoed by the Mayor~~ BE SUBMITTED TO THE VOTERS AT THE NEXT ELECTION OF THE TOWN AND IF A MAJORITY OF THE VOTES CAST SHALL BE IN

FAVOR OF THE ORDINANCE IT SHALL STAND ADOPTED.

This Ordinance was introduced and read at a meeting of the Town Council of the Town of Snow Hill, Maryland held on the _____ day of March, 2019, and, passed for Second Reading. In accordance with Section 11 of the Charter of Snow Hill, Maryland, a statement of the substance of the Ordinance has been published in a newspaper or newspapers having general circulation in the Town of Snow Hill and posted by law. Thereafter, the Ordinance was finally passed by the Town Council on the _____ day of _____, 2019.

Passed this _____ day of _____, 2019.

_____
Jenny Hall
Central District Council Person

_____
LaToya Purnell
Western District Council Person

_____
Alison Gadoua
Eastern District Council Person

Approved by me this ____ day of _____2019.

ATTEST:

_____
Kelly C. Pruitt
Town Manager

_____
Stephen R. Mathews
Mayor

Explanation:
BOLD CAPITALS INDICATE MATTER ADDED TO EXISTING LAW.
~~Strike out indicates material deleted from law.~~
~~CAPITAL - STRIKE OUT~~ indicated matter stricken from ordinance by Amendment.
Underlining indicates Amendments to Ordinance.

MAYOR AND COUNCIL OF SNOW HILL

TOWN OF SNOW HILL, MARYLAND
LEGISLATIVE SESSION
ORDINANCE NO. 2019-02

AN ORDINANCE to amend Chapter 27 entitled "Personnel Policies" Article III entitled "Salaries" Section 27-4 entitled "Mayor; Council members" of the code of the Town of Snow Hill, Maryland, to provide for an increase in the salaries of **Town Council** of Snow Hill.

SECTION I: BE IT ENACTED AND ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF SNOW HILL, MARYLAND, that Chapter 27, Article III, Section 27-4 "Mayor; Council members" is hereby amended as follows:

Chapter 27
"PERSONNEL POLICIES"

ARTICLE III
"Salaries"

§ 27-4. Mayor; Council members.

B. Each Councilperson of the Town of Snow Hill shall receive an annual salary of ~~one thousand eight hundred dollars ($1,800.)~~ FOUR THOUSAND DOLLARS ($4,000).

THE SALARY OF EACH COUNCIL MEMBER SHALL BECOME EFFECTIVE AS FOLLOWS: CENTRAL DISTRICT AND WESTERN DISTRICT ON THE SECOND TUESDAY OF JUNE 2019; EASTERN DISTRICT ON THE SECOND TUESDAY OF JUNE, 2020.

SECTION 2: SEVERABILITY. Should any provision, section, paragraph or subparagraph of this Article, including any code or text adopted hereby, be declared null and void, illegal, unconstitutional, or otherwise determined to be unenforceable by a court having competent jurisdiction, the same shall not affect the validity, legality, or enforceability of any other provision, sections, paragraph or subparagraph is expressly declared to be and is deemed severable.

SECTION 3: ADDITION TO CODE. It is the intention of the Council, and it is hereby ordained, that the provisions of this ordinance shall become and be made a part of the Code of Ordinances, and the Sections of this ordinance may be renumbered to accomplish such intention.

SECTION 4: EFFECTIVE DATE. This Ordinance shall ~~take effect at the expiration of twenty calendar days from the date of approval by the Mayor or the approval of the full body of the~~

Municipal Building • P.O. Box 348 • Snow Hill, Maryland 21863
Telephone: 410-632-2080 Fax: 410-632-2858

~~Council if vetoed by the Mayor~~ BE SUBMITTED TO THE VOTERS AT THE NEXT ELECTION OF THE TOWN AND IF A MAJORITY OF THE VOTES CAST SHALL BE IN FAVOR OF THE ORDINANCE IT SHALL STAND ADOPTED.

This Ordinance was introduced and read at a meeting of the Town Council of the Town of Snow Hill, Maryland held on the _____ day of March, 2019, and, passed for Second Reading. In accordance with Section 11 of the Charter of Snow Hill, Maryland, a statement of the substance of the Ordinance has been published in a newspaper or newspapers having general circulation in the Town of Snow Hill and posted by law. Thereafter, the Ordinance was finally passed by the Town Council on the _____ day of _____, 2019.

Passed this _____ day of _____, 2019.

_____
Jenny Hall
Central District Council Person

_____
LaToya Purnell
Western District Council Person

_____
Alison Gadoua
Eastern District Council Person

Approved by me this ____ day of _____2019.

ATTEST:

_____
Kelly C. Pruitt
Town Manager

_____
Stephen R. Mathews
Mayor

Explanation:
BOLD CAPITALS INDICATE MATTER ADDED TO EXISTING LAW.
~~Strike out indicates material deleted from law.~~
~~CAPITAL - STRIKE OUT~~ indicated matter stricken from ordinance by Amendment.
Underlining indicates Amendments to Ordinance.

MAYOR AND COUNCIL OF SNOW HILL

Resolution No. 2019-03
Water and Sewer Hook Up Fees Reduction

A RESOLUTION TO AMEND SECTIONS §131-4 ("Water charge") and §131-5 ("Wastewater rates") OF THE TOWN CODE OF SNOW HILL.

WHEREAS, the Town Charter and certain Ordinances and Resolutions provide for collection of certain penalties, fees, fines, service charges and other costs (hereinafter referred to as "charges"; and

WHEREAS, more particularly, under Code §134-4 and §131-5, costs for water and sewer hookup are established from time to time by duly enacted resolution of the Mayor and Council; and

WHEREAS, the Mayor and Town Council have decided to add language to reduce the current water and sewer hookup fees by 50% for a period of two years, as a means to encourage development in the Town of Snow Hill.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Town Council of the Town of Snow Hill, Maryland that Chapter 131 of the Code of the Town of Snow Hill is amended as follows, adding language to incorporate a 50% reduction in water and sewer hookup fees for a period not to exceed two years. The water and sewer hookup permit shall be issued at the time the building permit is approved and issued and shall expire one (1) year from the issuance of a building permit. The water and sewer hookup fee shall non refundable

§ 131.4 Water charge.

D. Water hookup fees.

(8) The cost for water hookup fees will be reduced by 50% of the current charge for a period not to exceed two years, beginning July 1, 2019 and ending June 30, 2021. The fee reduction shall expire on its own terms ending June 30, 2021 and the water and sewer hookup fee in effect as of the passage of this Resolution will become effective.

§ 131.5 Wastewater rates.

B. Sewer hookup fees.

Municipal Building • P.O. Box 348 • Snow Hill, Maryland 21863
Telephone: 410-632-2080 Fax: 410-632-2858

(8) The cost for sewer hookup fees will be reduced by 50% of the current charge for a period not exceed two years, beginning July 1, 2019 and ending June 30, 2021.

AND BE IT FURTHER RESOLVED that this Resolution shall take effect upon its passage.

PASSED AND ADOPTED this _____ day of April 2019.

_____
Jenny Hall
Central District Council Person

_____
LaToya Purnell
Western District Council Person

_____
Alison Gadoua
Eastern District Council Person

_____
Stephen R. Mathews, Mayor

Approved this ____ day of _____2019.

ATTEST:

_____
Kelly C. Pruitt
Town Manager

MAYOR AND COUNCIL OF SNOW HILL

Resolution No. 2019-04
Rental Fees

A Resolution to amend Chapter 131 of the Town Code of Snow Hill entitled "Penalties, Fees, Fine and Other Charges," amending the following section of said chapter: Section 131-10 entitled "Park rental fees."

WHEREAS, the Mayor and Council have elected to change the park rental fees, which include the Train Station, Firehouse and Bandstand;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND TOWN COUNCIL OF THE TOWN OF SNOW HILL, MARYLAND, IN LEGISLATIVE SESSION, that Chapter 131 of the Town of Snow Hill, entitled "Penalties, Fees, Fines and Other Charges", Section 131-10 be and the same is hereby amended to read as follows:

Chapter 131 Penalties, Fee, Fines and Other Charges

Section 131-10. Rental fees.

Each person or group who desires to rent a park, park facility, or Town facility shall be subject to the following fees:

A. Train station

1. Religious Service	-	Free	No Deposit
2. Religious Event	-	$75	$50 Deposit
3. Non-Profit	-	$75	$50 Deposit
4. General Public M-TH	-	$75	$50 Deposit
5. General Public F-SU	-	$150	$50 Deposit

B. Parks

1. Religious Service	-	Free	No Deposit
2. Religious Event	-	$75	$50 Deposit
3. Non-Profit	-	$75	$50 Deposit
4. General Public M-TH	-	$100	$50 Deposit
5. General Public F-SU	-	$175	$50 Deposit

Municipal Building • P.O. Box 348 • Snow Hill, Maryland 21863
Telephone: 410-632-2080 Fax: 410-632-2858

C. Band Stand

1. Standard Fee - $50 $25 Deposit

D. Old Firehouse – W. Green Street

1. Classes only - $10 per hour

2. Firehouse Bay and Upstairs (combined rental)

a. Religious Service	-	Free	No Deposit
b. Religious Event	-	$75	$50 Deposit
c. Non-Profit	-	$75	$50 Deposit
d. General Public M-TH	-	$100	$50 Deposit
e. General Public F-SU	-	$175	$50 Deposit

READ AND PASSED THIS _____ day of _____ 2019 by the Mayor and Council of Snow Hill.

BY ORDER: I hereby certify that Resolution Number 2019-04 is true and correct and duly adopted by the Town Council of Snow Hill.

Attest:

_____
Kelly Pruitt, Town Manager

_____
Stephen R. Mathews, Mayor

_____
Jenny Hall, Council Member

_____
Latoya Purnell, Council Member

_____
Alison Cook, Council Member

SNOW HILL 300 years on the River 1686 - 1986

MAYOR AND COUNCIL OF SNOW HILL
Ordinance No. 2019-03

AN ORDINANCE passed under and by virtue of the power and authority of Section 44 and Section 45 of the Charter of the Town of Snow Hill, adopted by the Town of Snow Hill in October of 1980, for the purposes of adopting a budget for the FY 2019-2020.

WHEREAS, by virtue of the power and authority contained in aforesaid Section 44 and 45 of the Charter of the Town of Snow Hill.

BE IT PASSED AND ORDAINED BY the Mayor and Council of the Town of Snow Hill that:

SECTION ONE: The attached summary of expenditures and revenues and attachments prepared pursuant to Section 45 of the Snow Hill Charter shall be the budget for fiscal year 2019-2020.

SECTION TWO: The tax levied for fiscal year 2019-2020 shall be $0.86 per $100.00 of assessed value on real property and $1.82 per $100.00 of assessed value on corporate personal property and is incorporated in the attached budget as such.

This Ordinance was introduced and read at the meeting of the Town Council of the Town of Snow Hill, Maryland held on the _____day of _____2019, and passed for Second Reading. In accordance with Section 11 of the Charter of Snow Hill, Maryland, a statement of the substance of the Ordinance has been published in a newspaper or newspapers having general circulation in the Town of Snow Hill and posted by law. Thereafter, the Ordinance was passed by the Town Council on the ___day of _____, 2019.

PASSED AND ADOPTED on this _____ day of _____, 2019.

Alison Cook, Eastern District Council	Jenny Hall, Central District Council
Latoya Purnell, Western District Council	Stephen R. Mathews, Mayor

ATTESTED BY:

Kelly Pruitt, Town Manager

Municipal Building • P.O. Box 348 • Snow Hill, Maryland 21863
Telephone: 410-632-2080 Fax: 410-632-2858

DRAFT COPY

2019-2020 draft 2.8% 5% PW

NAME	DEPT.		CURRENT SALARY	FT/PT	PROPOSED SALARY	TYPE INCREASE	FICA 0.0765	RETIRE .10
ADMINISTRATION								
			20,567.00		21,142.87			
Ann Gibb	1-1039	0.50	10,283.50	0.50	10,571.44		808.71	1057.14
1248 per year @16.48	2-1231	0.25	5,141.75	0.25	5,285.72		404.36	528.57
	3-1244	0.25	5,141.75	0.25	5,285.72		404.36	528.57
			36,000.00		38,118.24	s		
Jordy 2	1-1039	0.50	18,000.00	0.50	19,059.12		1458.02	1905.91
	2-1231	0.25	9,000.00	0.25	9,529.56		729.01	952.96
	3-1244	0.25	9,000.00	0.25	9,529.56		729.01	952.96
Jon Hill - 3			45,556.00		49,174.12	s		
	1-1039	0.50	22,778.00	0.50	24,587.06		1880.91	2458.71
	1-1081	0.15	6,833.40	0.15	7,376.12		564.27	737.61
	1-1252	0.15	6,833.40	0.15	7,376.12		564.27	737.61
	2-1231	0.10	4,555.60	0.10	4,917.41		376.18	491.74
	3-1244	0.10	4,555.60	0.10	4,917.41		376.18	491.74
Connie Watson- 3			33,475.00		36,132.92	s		
	1-1039	0.6	20,085.00	0.6	21,679.75		1658.50	2167.98
	2-1231	0.2	6,695.00	0.2	7,226.58		552.83	722.66
	3-1244	0.2	6,695.00	0.2	7,226.58		552.83	722.66
Louise C. Hamstead - 9			37,833.00		38,892.32			
1872 hrs per yr @20.61	1-1039	0.50	18,916.50	0.50	19,446.16		1487.63	1944.62
	2-1231	0.25	9,458.25	0.25	9,723.08		743.82	972.31
	3-1244	0.25	9,458.25	0.25	9,723.08		743.82	972.31
Tricia Goodsell - 16			46,866.00		48,178.55			
	1-1039	0.50	23,433.00	0.50	24,089.28		1842.83	2408.93
	2-1231	0.25	11,716.50	0.25	12,044.64		921.41	1204.46
	3-1244	0.25	11,716.50	0.25	12,044.64		921.41	1204.46
Kelly Pruitt - 31			71,000.00		72,988.00			
	1-1039	0.50	35,500.00	0.50	36,494.00		2791.79	3649.40
	2-1231	0.25	17,750.00	0.25	18,247.00		1395.90	1824.70
	3-1244	0.25	17,750.00	0.25	18,247.00		1395.90	1824.70

DRAFT COPY					2019-2020 draft 2.8% 5% PW			
MUSEUM								
Cynthia Byrd - 6	1-1815		35,000.00		40,000.00		3060.00	4000.00
Linda Duyer-1456 yr.13.0	1-1815		18,952.00		19,482.65		1490.42	1948.27
Linda Shockley 468. @10	1-1815		4,800.00		4,934.40		377.48	493.44
WATER/SEWER								
Curtis Foskey 2			40,000.00		42,353.60	s		
	2-1231	0.5	20,000.00	0.5	21,176.80		1620.03	2117.68
	3-1244	0.5	20,000.00	0.5	21,176.80		1620.03	2117.68
Dylan Maldonado-Ortiz-5			35,360.00		35,360.00			
	2-1231	0.5	17,680.00	0.5	17,680.00		1352.52	1768.00
	3-1244	0.5	17,680.00	0.5	17,680.00		1352.52	1768.00
Russ Harrison 2			60,000.00		61,680.00	s		
	2-1231	0.5	30,000.00	0.5	30,840.00		2359.26	3084.00
	3-1244	0.5	30,000.00	0.5	30,840.00		2359.26	3084.00
PUBLIC WORKS								
Larry Lynch 2			50,000.00		52,942.00	s		
	1-1252	0.70	35,000.00	0.70	37,059.40		2835.04	3705.94
	1-1814	0.15	7,500.00	0.15	7,941.30		607.51	794.13
	2-1231	0.05	2,500.00	0.05	2,647.10		202.50	264.71
	3-1244	0.10	5,000.00	0.10	5,294.20		405.01	529.42
Reggie Dale-8			29,826.42		31,317.74			
	1-1252	0.55	16,404.53	0.55	17,224.76		1317.69	1722.48
	1-1814	0.15	4,473.96	0.15	4,697.66		359.37	469.77
	2-1231	0.05	1,491.32	0.05	1,565.89		119.79	156.59
	3-1244	0.25	7,456.61	0.25	7,829.44		598.95	782.94
Randolph Barfield-6			60,000.00		61,680.00			
	1-1252	0.34	20,400.00	0.34	20,971.20		1604.30	2097.12
	2-1231	0.33	19,800.00	0.33	20,354.40		1557.11	2035.44
	3-1244	0.33	19,800.00	0.33	20,354.40		1557.11	2035.44
Open			27,578.75		27,578.75			
	1-1252	0.85	23,441.94	0.85	23,441.94		1793.31	2344.19
	1-1814	0.15	4,136.81	0.15	4,136.81		316.47	413.68
Korry Purnell-32			30,766.00		32,304.30			
step 6	1-1252	0.55	16,921.30	0.55	17,767.37		1359.20	1776.74
	1-1814	0.15	4,614.90	0.15	4,845.65		370.69	484.56
	2-1231	0.05	1,538.30	0.05	1,615.22		123.56	161.52
	3-1244	0.25	7,691.50	0.25	8,076.08		617.82	807.61

DRAFT COPY					2019-2020 draft 2.8% 5% PW			
Clement Johnson-8			29,826.42		31,317.74			
	1-1252	0.55	16,404.53	0.55	17,224.76		1317.69	1722.48
	1-1814	0.15	4,473.96	0.15	4,697.66		359.37	469.77
	2-1231	0.05	1,491.32	0.05	1,565.89		119.79	156.59
	3-1244	0.25	7,456.61	0.25	7,829.44		598.95	782.94
Mark Ayres-14			36,254.89		38,067.63			
	1-1252	0.55	19,940.19	0.55	20,937.20		1601.70	2093.72
	1-1814	0.15	5,438.23	0.15	5,710.14		436.83	571.01
	2-1231	0.05	1,812.74	0.05	1,903.38		145.61	190.34
	3-1244	0.25	9,063.72	0.25	9,516.91		728.04	951.69
OPEN			33,742.00		33,742.00			
	1-1252	0.55	18,558.10	0.55	18,558.10		1419.69	1855.81
	1-1814	0.15	5,061.30	0.15	5,061.30		387.19	506.13
	2-1231	0.05	1,687.10	0.05	1,687.10		129.06	168.71
	3-1244	0.25	8,435.50	0.25	8,435.50		645.32	843.55

DRAFT COPY					2019-2020 draft 2.8% 5% PW			
POLICE DEPARTMENT								
Open	1-1112	1	61,800.00	1	60,000.00		4590.00	
Open	1-1112	1	42,571.54	1	42,571.54		3256.72	4257.15
Crystal Merritt 1	1-1112	1	42,241.00	1	42,571.54	s	3256.72	4257.15
Bob Burnette - 3	1-1112	1	50,019.38	1	52,962.52	s	4051.63	
Kenneth Barnes 3	1-1112	1	42,654.36	1	46,041.12	s	3522.15	4604.11
Van Muir-4	1-1112	1	45,000.00	1	48,573.00		3715.83	
Mark Townsend-7	1-1112	1	47,700.00		49,035.65		3751.23	4903.57
Danielle Miller 2	1-1112		13,501.80		30,254.66	s	2314.48	3025.47
MAYOR AND COUNCIL								
Council	1-1011	1	5,400.00	1	12,000.00		918.00	
Mayor	1-1011	1	2,400.00	1	7,000.00		535.50	
TOTAL			1,136,691.56		1,208,397.86		92,442.44	102,786.23
		CURRENT		PROPOSED		FICA	RETIRE	
Administration	1-1039	130,996.00		155,926.80		11,928.40	15,592.68	
Mayor & Council	1-1011	7,800.00		19,000.00		1,453.50	0.00	
Museum	1-1815	58,752.00		64,417.05		4,927.90	6,441.71	
Parks	1-1814	35,699.17		37,090.52		2,837.43	3,709.05	
Planning/Zoning	1-1081	24,833.40		7,376.12		564.27	737.61	
Street	1-1252	173,903.99		180,560.83		13,812.90	18,056.08	
Police	1-1112	345,488.08		372,010.03		28,458.77	21,047.45	
Sewer	3-1244	196,901.03		204,006.74		15,606.52	20,400.67	
Water	2-1231	162,317.89		168,009.76		12,852.75	16,800.98	
		1,136,691.56		1,208,397.86		92,442.44	102,786.23	

APPOINTMENT TO COMMITTEE

April 9 2019

Historic District Commission
Approval is requested to appoint:

Rob Hall

Motion to Approve Reappointment: _____

Second of the Motion: _____

Vote: **For** _____ **Against** _____

Historic District Commission
Approval is requested to appoint:

Shawn Johnson

Motion to Approve Reappointment: _____

Second of the Motion: _____

Vote: **For** _____ **Against** _____

_____
Councilwoman Alison Cook

_____
Councilwoman Jenny Hall

_____
Councilwoman Latoya Purnell

Approved:

_____
Mayor Steve Mathews

REAPPOINTMENT TO COMMITTEE

April 9 2019

Board of Zoning Appeals
Approval is requested to reappoint:

Michael Labesky

Motion to Approve Reappointment: _____

Second of the Motion: _____

Vote: **For** _____ **Against** _____

Housing Review Board
Approval is requested to reappoint:

Clint Bickford

Motion to Approve Reappointment: _____

Second of the Motion: _____

Vote: **For** _____ **Against** _____

Planning Commission
Approval is requested to reappoint:

Ronald Geesey
Edward Phillips

Motion to Approve Reappointment: _____

Second of the Motion: _____

Vote: **For** _____ **Against** _____

Board of Elections
Approval is requested to reappoint:

Carolyn Brown
Jan King

Motion to Approve Reappointment: _____

Second of the Motion: _____

Vote: **For** _____ **Against** _____

_____
Councilwoman Alison Cook

_____
Councilwoman Jenny Hall

_____
Councilwoman Latoya Purnell

Approved:

_____
Mayor Steve Mathews