

TOWN OF SNOW HILL, MARYLAND  
*Life on the River*

TOWN MEETING

APRIL 9, 2019

A Regular Meeting of the Mayor and Town Council of Snow Hill, Maryland was held at the Train Station at 200 Belt Street on Tuesday, April 9, 2019 with Mayor Steve Mathews presiding and was called to order at 7:00pm.

**PUBLIC OFFICIALS PRESENT**

Mayor Steve Mathews  
Councilwoman LaToya Purnell  
Councilwoman Jenny Hall  
Councilwoman Alison Gadoua

**STAFF IN ATTENDANCE**

Trish Goodsell, Assistant Town Manager  
Lounell Hamstead, Finance Manager  
Jordy Kuczak, Economic Development/Events Coordinator  
Randy Barfield, Public Works Director  
Cindy Byrd, Museum Director

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**SALUTE TO THE FLAG / INVOCATION**

Mayor Mathews called the meeting to order. The Pledge of Allegiance was recited, followed by an invocation led by Sylvester Bratten.

**OPENING COMMENTS**

Mayor Mathews welcomed everyone to the meeting.

**MEETING MINUTES**

A motion was given to approve the Town Meeting minutes for March 2019 by Councilwoman Gadoua and was seconded by Councilwoman Hall. A roll call vote was taken, and the motion was carried. The results of the vote were: 3 in favor; 0 opposed

**FINANCIAL REPORT**

A motion was given to approve the Finance Report for March 2019 by Councilwoman Gadoua and was seconded by Councilwoman Purnell. A roll call vote was taken, and the motion was carried. The results of the vote were: 3 in favor; 0 opposed

**TOWN MANAGER REPORT**

Mayor Mathews pointed out that Donald Cheeseman and Andrew Richards had withdrawn from the election as candidates for office.

Mayor Mathews pointed out that a Public Hearing is scheduled for Monday, April 22<sup>nd</sup> at 6:30pm to discuss the de-annexation of the Summerfield properties.

### **ECONOMIC DEVELOPMENT REPORT**

Mrs. Kuczak reminded everyone that the Easter egg hunt for Snow Hill will be held this Saturday at 10:00am in Sturgis Park. The event is for ages 1-10. There will be face painting, a petting zoo and the Easter bunny will be present. The museum will host a scavenger hunt during the hours of 12:00pm – 4:00pm.

### **CODE ENFORCEMENT REPORT**

No questions or comments.

### **PUBLIC WORKS REPORT**

Councilwoman Gadoua thanked Mr. Barfield for a good job on the town clean up day.

### **WWTP REPORT**

No questions or comments.

### **MUSEUM REPORT**

Dr. Byrd announced that the Judy Johnson memorial event will be held at the Snow Hill Library on April 27, 2019 at 2:00pm.

### **POLICE REPORT**

No questions or comments.

### **OLD BUSINESS**

#### **1. Ordinance No. 2019-01 Mayor's Salary**

This Ordinance amends Chapter 27-4, Section A, regarding Mayor's salary. It will change the salary from \$2400 to \$7000. The salary change will be effective June 2019.

A motion was given to approve the Ordinance by Councilwoman Gadoua and was seconded by Councilwoman Purnell. A roll call vote was taken, and the motion was carried. The results of the vote were: 3 in favor; 0 opposed. This will be added to the ballot at the May election and if a majority of votes cast were in favor it will be adopted.

#### **2. Ordinance No. 2019-02 Council's Salary**

This Ordinance amends Chapter 27-4, Section A, regarding Council's salary. It will change the salary from \$1800 to \$4000. Central and Western District Council will be effective in June 2019 and Eastern District Council will be effective in June 2020.

A motion was given to approve the Ordinance by Councilwoman Hall and was seconded by Councilwoman Purnell. A roll call vote was taken, and the motion was carried. The results of the vote were: 3 in favor; 0 opposed. This will be added to the ballot at the May election and if a majority of votes cast were in favor it would be adopted.

## **NEW BUSINESS**

### **1. Resolution No. 2019-03 Water and Sewer Hookup Fees Reduction**

This Resolution amends the Code to reduce the current water and sewer hookup fees by 50% for a period of two years as a means to encourage development. The water and sewer hookup permit shall be issued at the time the building permit is approved and issued and shall expire one year from the issuance of a building permit. The fee is non-refundable.

A motion was given to approve the Resolution by Councilwoman Hall and was seconded by Councilwoman Gadoua. A roll call vote was taken, and the motion was carried. The results of the vote were: 3 in favor; 0 opposed

### **2. Resolution No. 2019-04 Rental Fees**

This Resolution amends the Code to change the park rental fees, which include the Train Station, Firehouse and Bandstand.

Cindy Pritchard asked how long the fee paid for, which is for the whole day. Trish Goodsell provided the times for rentals. Resident Carolyn Brown questioned who ensures the rental closed at the appropriate time at the Train Station. Mrs. Goodsell responded that the police department is given the rental information to check the location.

A motion was given to approve the Resolution by Councilwoman Gadoua and was seconded by Councilwoman Purnell. A roll call vote was taken, and the motion was carried. The results of the vote were: 3 in favor; 0 opposed

### **3. Ordinance No. 2019-03 Annual Budget FY19-20 Introduction**

This Ordinance passes the annual budget for the Town for Fiscal Year 2019-2020. The taxes have not increased this year. This will be presented for adoption at the May town meeting.

### **4. Committee Appointments**

Approval is requested to appoint Rob Hall and Shawn Johnson to the Historic District Commission.

A motion was given to approve the appointment by Councilwoman Hall and was seconded by Councilwoman Purnell. A roll call vote was taken, and the motion was carried. The results of the vote were: 3 in favor; 0 opposed

5. **Committee Reappointments**

Approval is requested to appoint the following to committees:

Board of Zoning Appeals – Michael Labesky

Housing Review Board – Clint Bickford

Planning Commission – Ronald Geesey and Edward Phillips

Election Board – Carolyn Brown and Jan King

A motion was given to approve the reappointments by Councilwoman Gadoua and was seconded by Councilwoman Hall. A roll call vote was taken, and the motion was carried. The results of the vote were: 3 in favor; 0 opposed

**COMMENTS FROM THE COUNCIL**

Councilwoman Gadoua reminded everyone that Little League opening day is this Saturday at 10:00am.

**COMMENTS FROM THE MAYOR**

No questions or comments

**COMMENTS FROM THE AUDIENCE**

1. Cindy Pritchard asked for an update on the court issues with Toy Town. Mayor Mathews advised the matter was placed on a stet docket with the Seaton’s agreeing to not open until the necessary code issues are resolved. The stet is for one year. Mrs. Pritchard asked if the scaffold will remain until the repairs are made, to which Mayor Mathews advised it would remain.
2. A resident questioned if the geese could be removed from Byrd Park. Mr. Barfield stated he would again contact DNR to see if they could assist.
3. Richard Mitchell reported a sign knocked down at the small boat ramp in Byrd Park. Mr. Barfield will follow up.
4. Marvin Purnell voiced discontent with issues over limbs and brush removal on his property. Mr. Purnell stated he has seen other properties collected with more limbs than his. After audience comments, Mayor Mathews stated that the Council will discuss this matter at a work session.
5. Richard Mitchell advised the Town Code requires that a tree be planted every 100 feet and if this isn’t being followed it should be stricken from the Code. Mayor Mathews stated he would have Mrs. Goodsell check on this.

## **ADJOURNMENT**

A motion was given to adjourn the meeting by Councilwoman Hall.

With no further discussion, the meeting was adjourned at 8:05pm.

Respectfully submitted,  
Trish Goodsell, Assistant Town Manager